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Table des matières

1 Traceability Matrix Template 1

1.1 Key Relationships 1

1.1.a 1. Business to System Requirements 1

1.1.b 2. Requirements to Implementation 1

1.1.c 3. Requirements to Verification 1

1.2 User Stories to Requirements 2

1.3 Interface Requirements to Components 2

1.4 Cross-Reference Matrix 2

1.5 Coverage Analysis 2

1.5.a Requirement Coverage 2

1.5.b Gap Analysis 2

1.6 Version History 2

1.7 Appendices 2

1.7.a Related Documents 2

1.7.b Legend 2

1 Traceability Matrix Template

This template provides a structured format for maintaining relationships between requirements artifacts. For an overview of requirements traceability concepts, see the Requirements Engineering Guide.

1.1 Key Relationships

1.1.a 1. Business to System Requirements

Busi- ness Req ID	Sys- tem Req ID	Des- crip- tion	Sta- tus	Verifica- tion Me- thod
BR-001	SR-001, SR-002	[Brief des- crip- tion]	[Sta- tus]	[Test/Re- view/De- mo]

1.1.b 2. Requirements to Implementation

Sys- tem Req ID	Compon- ent ID	Design Doc Refer- ence	Sta- tus	Verifi- cation Method
SR-001	COMP-001	Design/ component-001.rtf	[Sta- tus]	[Me- thod]

1.1.c 3. Requirements to Verification

Re- quire- ment ID	Test Case ID	Test Descrip- tion	Sta- tus	Last Execu- tion
SR-001	TC-001	[Test descrip- tion]	[Sta- tus]	[Date]

1.2 User Stories to Requirements

User Story ID	Requirement ID	Story Points	Sprint	Status
US-001	SR-001, SR-002	[Points]	[Sprint]	[Status]

1.3 Interface Requirements to Components

Interface ID	Component ID	Documentation Ref	Status	Notes
IF-001	COMP-001	Interfaces/if-001	[Status]	[Notes]

1.4 Cross-Reference Matrix

ID	BR	SR	TC	US	IF
001	✓	✓	✓	✓	-

1.5 Coverage Analysis

1.5.a Requirement Coverage

- **Business Requirements:** [Percentage]% covered
- **System Requirements:** [Percentage]% covered
- **Test Coverage:** [Percentage]% covered

1.5.b Gap Analysis

- **Uncovered Requirements:** [List of IDs]
- **Missing Test Cases:** [List of requirements]
- **Incomplete Traces:** [List of items]

1.6 Version History

Version	Date	Description	Author
1.0	YYYY-MM-DD	Initial version	[Name]

1.7 Appendices

1.7.a Related Documents

- Requirements Specification
- Test Plan
- Design Documents

1.7.b Legend

- ✓ : Direct relationship
- △: Indirect relationship
- -: No relationship
- TBD: To be determined